

Minutes of Pre-Bid Meeting for " Request for Proposal (RFP) for Selection of HR Agencies as service provider (for hiring of Experts & Community Organizers to deploy them at SUDA/DUDA on his Pay roll) for State Mission Management Unit (at SUDA, Lucknow) / City Mission Management Unit (at 130 Cities - all District head quarter cities & above 50,000 population cities) of Uttar Pradesh under DeendayaAntodayaYojna-National Urban Livelihood Mission (DAY-NULM)"

RFP No. 2178 /241/NULM/Teen/2017-18(HR AGENCY-Tender), dated 19/07/2018

A Pre-bid meeting for the HR Agency RFP is held on Friday, 10th Aug 2018 at 11:00 p.m. at the Meeting Hall of State Urban Development Agency (SUDA), Uttar Pradesh.

The following members attended the proceedings on behalf of SUDA:

- 1) Shri Umesh Pratap Singh, Mission Director/Director – SULM-SUDA, UP
- 2) Dr. V. K. Singh, Additional Director – SUDA, UP
- 3) Shri Sajid Azmi, Finance Controller – SUDA, UP
- 4) Shri Mohd. Taiyab, SULM- SUDA, UP
- 5) Dr. Kamal Kumar Singh, SMM, SULM- SUDA, UP
- 6) Ms Seemii Omair, SULM- SUDA, UP

The attendance sheet for presence of the bidders/ representatives of bidders is Annexed at Annexure – A.


The bidders/ their representatives were welcomed to the meeting and they were informed about the nature and scope of the assignment and the deliverables required as per the Terms of Reference (TOR).


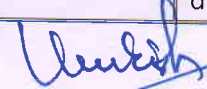
Further, the bidders also raised certain queries regarding the assignment which were replied by the officials of SUDA. Specific clarifications provided to the bidder's queries are as follows:

S. No.	Name of the Agency	Detail as mentioned in RFP	Query/Suggestions	Reply/ Remarks
1	Karvy Data Management	Section2-1B)-The HR agency having experience of at least 2 assignments in hiring of experts for PMU / PMC to Government of India / State Governments.	In this clause query was raised by bidder that assignment and experience of govt. sector should also be open to pvt. sector.	Cannot be considered
		Section2-1B)-The HR agency having experience of at least 2 assignments in hiring of experts for PMU / PMC to Government of India / State Governments. >2 & 5 < Assignments-75 Marks >5 & 7 < Assignments-150 Marks >7 Assignments-200 Marks	The request to change the marking as per no. of years and experience was as below: >2 & 5 < Assignments-100 Marks >5 & 7 < Assignments-150 Marks >7 Assignments-200 Marks	Considered accordingly.
			Karvy requested for consortium with other agencies.	Cannot be considered
2	Vayam Info Solutions pvt ltd.	2.VI- Bidder must have executed three assignments in Uttar Pradesh	2. VI Bidder must have executed three assignments anywhere in India.	Considered accordingly
3	Rama Infotech pvt ltd.	Bidders are requested to submit their original DD of RFP cost & EMD in the drop box through only special messenger on or before	Bidder requested that DD could be submitted online. They also wanted to know what if the agency submits an exemption	Online submission of DD and exemption certificate for DD

[Handwritten signatures and marks]



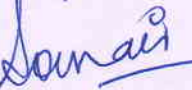
S. No.	Name of the Agency	Detail as mentioned in RFP	Query/Suggestions	Reply/ Remarks
		last date at 3:00pm.	certificate for DD.	not considered.
		Rs.35,00,000/- (Rupees Thirty five Lakh only) in the form of refundable Demand Draft from any Nationalized Bank in favor of "Mission Director, State Urban Livelihood Mission, Uttar Pradesh" payable at Lucknow,	Bidder wanted to know if they could submit EMD in other forms too.	The EMD of amount indicated in data sheet in favour of Director, SUDA payable at Lucknow shall be in form of account payee Demand Draft, Fixed Deposit pledge in favour of, banker's cheque or Bank Guarantee from any nationalized bank whose date is of before downloading the RFP in an acceptable form. The EMD is to remain valid for a period of 45 days beyond the final bid validity period. Amended form attached.
4	Xeam Ventures pvt ltd.	B. A maximum remuneration of Rs. 10,000 per month will be given to COs at city level.	The salary of community organiser is below the minimum wages proposed by state govt.	It has been assured that the matter will taken care of as per rules.
			Recruitment process was not clear in the RFP.	It has been clarified that the existing staff of DAY-NULM will continue to work with new selected agency. New recruitment shall also be done as per the project requirement and direction given





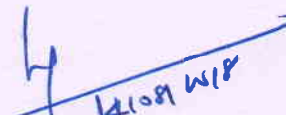



S. No.	Name of the Agency	Detail as mentioned in RFP	Query/Suggestions	Reply/ Remarks
				by Mission Director.
	UST Global		Bidder wanted to know the selection process in detail.	As per project requirement Advertisement will be published by the HR agency as per rules, and a list of eligible candidates would be prepared by HR agency and given to the selection committee who would select the suitable candidate as per the laid qualification, requirement and experience.

The meeting ended with thanksgiving.

- 1) Mohd.Taiyab , SMM< SULM- SUDA, UP 
- 2) Kamal Kumar Singh, SMM, SULM- SUDA, UP 
- 3) Seemii Omair, , SMM ,SULM- SUDA, UP 


Sajid Azmi,
Finance Controller SUDA UP


Dr. V. K. Singh,
Additional Director SUDA, UP


Umesh Pratap Singh,
Mission director SUDA UP

RFP for Selection of HR Agencies as service provider (for hiring of Experts & Community Organizers to deploy them at SUDA/DUDA on his Pay roll) for State Mission Management Unit (at SUDA, Lucknow) / City Mission Management Unit (at 130 Cities - all District head quarter cities & above 50,000 population cities) of Uttar Pradesh under DAY-NULM

Pre Bid Meeting Attendance Sheet, Date- 10-08-2018, Time- 11:00 PM, Place- Meeting Hall, SUDA, UP

Sl.No.	Agency Name	Representative Name	Mobile No.	Email ID	Signature
1	Vayam Info Solutions Pvt Ltd.	Geetika Kumar Trivedi,	9899441442	geetikaktrivedi@gmail.com	
2	VSURE ZNFORMAZIS Pvt. Ltd.	YOGESH KUMAR	8826298670	Yogesh@vsure.in	
3	Lama Infotech Pvt Ltd.	Pradeep Arya. + Suneel K Yadav	7039125030	Ramainfotech bsnl@gmail.com	
4	Karvy Data Management Services Limited	Shashank Kumar Shivastava / MOHIT GARG	9305457116	MOHIT.GARG@KARVY.COM	
5.	Ravi Sh Global	Ravi Shukla	9161555502	Ravi.shukla@ust-global.com	
6.	BYG INDIA LTD.	Shubham Shivastava	9970390780	SRIVASTAVA.SHUBHAM80@YAHOO.COM	
7.	Lebes Solutions Pvt-Ltd.	P. K. Sulwastava	9696903763	P.K.Sulwastava14@gmail.com	
8.	Team ventures (P) Ltd.	Zaffer Hussain	9151205987	Zafferhussain@teamventures.com	

Bank Guarantee for Earnest Money Deposit (EMD) / Bid Security

Whereas ----- (hereinafter called the "Bidder") has submitted their offer for the "Request for Proposal (RFP) for Selection of HR Agencies as service provider (for hiring of Experts & Community Organizers to deploy them at SUDA/DUDA on his Pay roll) for State Mission Management Unit (at SUDA, Lucknow) / City Mission Management Unit (at 130 Cities - all District head quarter cities & above 50,000 population cities) of Uttar Pradesh under Deendayal Antodaya Yojna-National Urban Livelihood Mission (DAY-NULM)." Tender No.: 2172/241/NULM/Teen/2017-18(HR AGENCY-Tender) dated 19.07.2018. (hereinafter called the "Project")

WE ----- of ----- having registered office at -----are bound unto Mission Director, SUDA (SULM), U.P (hereinafter called "SUDA") in the sum of **Rs. 35,00,000/- (Rupees Thirty Five Lakhs Only)** for which payment will and truly to be made in favour of Mission Director, State Urban Livelihood Mission (SULM), U.P, the Bank binds itself, its successors and assigns by these presents.

Sealed with Common Seal of the said bank this ---- day of -----, 2018.

THE CONDITIONS OF THIS OBLIGATION ARE:

- 1) If the Bidder withdraws or amends, impairs or derogates from the Bid in any respect within the Period of Validity of this Bid.
- 2) If the Bidder having been notified of the acceptance of his Bid by the Nodal Authority during the Period of its Validity,
 - a. Fails to furnish the Performance Security for the due performance of the Contract.
 - b. Fails or refuses to accept/execute the Contract.

We undertake to pay SUDA up to the above amount upon receipt of its first written demand, without SUDA having to substantiate its demand, provided that in the demand SUDA will note that amount claimed by it is due to its owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including **180 days** after the period of Bid validity and any demand in respect of should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name and address of the Bank/Branch