

Minutes of Pre-Bid Meeting for Hiring of Third Party Quality Monitoring Agency

A Pre-bid meeting for the hiring of Third Party Quality Monitoring Agency is held on Monday, 09th April 2018 at 11:00 a.m. at the Meeting Hall of State Urban Development Agency (SUDA), Uttar Pradesh.

The following members attended the proceedings on behalf of SUDA:

- 1) Shri Devendra Kumar Pandey, Director – SUDA
- 2) Dr. V. K. Singh, Additional Director – SUDA
- 3) Shri Sajid Azmi, Finance Controller – SUDA
- 4) Shri Atul Singh Chauhan, Programme Officer – SUDA

The attendance sheet for presence of the bidders/ representatives of bidders is Annexed at Annexure – A.

The bidders/ their representatives were welcomed to the meeting and they were informed about the nature and scope of the assignment and the deliverables required as per the Terms of Reference (TOR).

Further, the bidders also raised certain queries regarding the assignment which were replied by the officials of SUDA. Specific clarifications provided to the bidder's queries are as follows:

S. No.	Name of the Agency	Detail as mentioned in RFP	Query/Suggestions	Reply/ Remarks
1	Sutra Consulting	Page 8 – Point 10 : The cost of tender documents and EMD will be submitted physically by the bidder in the form of Demand Draft till 17/04/2018 04:00 p.m.	“Submitted Physically” – by hand or any other means such as courier/ postal?	The cost of tender document and EMD will be required to be dropped in the tender box kept at SUDA office, by hand.
2	Sutra Consulting	Page 8 – Point 13 : For unsuccessful bidders the EMD shall be refunded within 30 days after signing of agreement with successful bidder	Can the refund be done after declaration of bid result? Any reason for waiting till SUDA has entered after final agreement with successful bidder.	Cannot be considered. In case agency who attained rank H-1 refuses to sign agreement, H-2 agency will be given an opportunity.
3	Sutra Consulting	Page 29: The recommended sample size for monitoring BLC houses is 10% of DU's or 50 DU's, whichever is more. In cities where there are multiple BLC projects with less than or equal to 500 DU'. The SLNA/ TPQMA may consider forming cluster of around 500 or more DU's which could be considered as a single unit/ project to draw bigger samples of more than 50 DU's which can be covered under one TPQM. In towns where there are less than 50 DU's all shall be covered in TPQM.	This “bigger samples” will be equivalent to 10% of DU's or more than that	It is as per the guidelines issued by GoI for selection of TPQMA under PMAY(U). Hence, the same cannot be changed.
4	Sutra	Page 31:	More clarification	Kindly refer National

